

Fort Payne City School System Vacancies

August 20, 2019

The Fort Payne City Board of Education announces the following vacancies in the Fort Payne City School System. Application forms may be obtained by contacting the Fort Payne City Board of Education, P.O. Box 681029, Fort Payne, Alabama, (256) 845-0915. Applications should be submitted to this same address. Applications will be accepted until the positions are filled. Vacancies are posted on a designated bulletin board in the following locations: Wills Valley Elementary School, Williams Avenue Elementary School, Fort Payne Middle School, Fort Payne High School, Maintenance/Transportation Facility and the Central Office. The Fort Payne Board of Education is an equal opportunity employer.

Location	Title	Job Description	Qualifications	Salary
Central Office 7/15/19	Receptionist/ Accounts Payable (Bookkeeper/ Secretary)	Greet the public, answer and direct phone calls, possess excellent phone skills; collect and distribute mail; assign purchase order numbers and enter into the computer system all purchase order numbers for teacher instructional money, library enhancement money and general funder orders from the Central Office; keep a tracking log of all purchase orders; ability to multitask; perform other tasks as assigned by the CSFO or Superintendent.	Bookkeeping and secretarial experience. A minimum of an Associate's Degree in Accounting/Business or Clerical related field Preferred. A minimum of 3 years' experience in the field of Bookkeeping Preferred.	Reception/ Accounts Payable/ Bookkeeper Salary Schedule
FPHS 8-20-19	Assistant Track Coach	Assist Head Coach and Supervise Track Team.	Complete all coaching requirements: First Aide, Health and Safety for Coaches, Fundamentals of Coaching, Concussion in Sports, Star Sportsmanship, Heat Illness Prevention, CPR Experience in Track	\$2000 Annual Supplement

<p>FPHS 7/15/19</p>	<p>8th Grade Boys Basketball Coach</p>	<p>Coach and Supervise 9th Grade Basketball Team</p>	<p>Complete all coaching requirements: First Aide, Health and Safety for Coaches, Fundamentals of Coaching, Concussion in Sports, Star Sportsmanship, Heat Illness Prevention, CPR</p> <p>Experience in Basketball</p>	<p>\$2000 Annual Supplement</p>
<p>FPHS 5/22/19</p>	<p>Assistant Boys Soccer Coach and School Representative</p>	<p>Assist Head Coach and Supervise Boys Soccer Team. Attend all games, be on campus during all soccer related activities</p>	<p>Complete all coaching requirements: First Aide, Health and Safety for Coaches, Fundamentals of Coaching, Concussion in Sports, Star Sportsmanship, Heat Illness Prevention, CPR</p> <p>Experience in Soccer</p>	<p>\$2500 Annual Supplement</p>
<p>FPHS 5/22/19</p>	<p>Co-Head Girls Soccer Coach</p>	<p>Coach and Supervise Girls Soccer Team</p>	<p>Complete all coaching requirements: First Aide, Health and Safety for Coaches, Fundamentals of Coaching, Concussion in Sports, Star Sportsmanship, Heat Illness Prevention, CPR</p> <p>Experience in Soccer</p>	<p>\$4500 Annual Supplement</p>

<p>FPHS 5/22/19</p>	<p>Secondary Instructional Technology Specialist</p>	<p>Assist in planning for effective implementation of curriculum to ensure that technology is used effectively to meet student needs in Grades 6-12. Demonstrate on a regular basis the use of technology in the classroom to improve teaching and learning along with increasing student engagement through collaboration and communication. Train, mentor and work collaboratively with classroom teachers to develop and deliver technology integrated lessons that support technology across the curriculum, both in the lab and in the classroom.</p>	<p>Appropriate Alabama Teacher certification and meet all requirements deemed by the ALSDE. Master's Degree preferred.</p> <p>Minimum of 3 years' experience within the secondary grades (6-12). Proven experience using computers, Promethean Boards, and mobile devices such as iPads in the classroom, experience in a 1:1 setting.</p>	<p>Teacher Salary Schedule</p>
<p>FPHS 5/9/2019</p>	<p>Guidance Counselor 1 Half-time Position</p>	<p>To provide services to help all students develop skills in the area of personal/social growth, and educational planning, provide developmental comprehensive guidance and counseling services to all students, assists students in planning program of study, and provide individual counseling to help meet the developmental and remedial needs of students.</p>	<p>Appropriate Alabama Teacher certification in the area of the course being taught and meet all requirements deemed by the ALSDE.</p>	<p>Teacher Salary Schedule</p>
<p>FPHS 8/20/19</p>	<p>Vocational Rehabilitation Job Coach</p>	<p>Assigned by the Special Coordinator. Responsible for developing and implementing programs aimed at maintaining employment for Special Education student within the Fort Payne City School District. Work directly with student in achieving employability skills. Responsible for student assessment, job development, jobsite training and development, and job-related supports. Any other job-related duties and responsibilities.</p>	<p>Minimum Education of an Associate Degree required. CDL License and Bus Driver Certificate preferred.</p>	<p>\$24,000 per year with 182 day contract (7.5 hours per day)</p>
<p>System-wide 6/28/19</p>	<p>EL Teachers</p>	<p>To help students learn subject matter and skills that contribute to their development as mature, able, and responsible members of society. Instruct students that have deficiencies in the verbal and written use of the English Language.</p>	<p>Appropriate Alabama Teacher certification in area of the courses being taught and meet all requirements deemed by the ALSDE.</p> <p>EL Certification preferred; Experience working with EL Students preferred. Bilingual Preferred</p>	<p>Teacher Salary Schedule</p>

System-Wide 6/28/19	EL Aides	Assist EL Teacher in the preparation of classroom materials, the classroom setting, and the delivery of instruction. Adheres to all policies and guidelines that teacher work under.	Associates Degree or Equivalent or Passing Scores on the WorkKeys Test. Bilingual Preferred	EL Instructional Aide Salary Schedule
Transportation 5/13/2019	Bus Drivers	Transport students to and from school and perform all duties assigned by the Transportation Supervisor.	Proper CDL for public school transportation with a School Bus Endorsement Certificate issued by the ALSDE.	Bus Drive Salary Schedule
System-Wide	CNP Workers	Perform all Child Nutrition related duties as assigned by the Lunchroom Manager	Demonstrate aptitude for successful performance of CNP worker schedule.	CNP Worker Salary Schedule
System-Wide	Substitute Custodial Workers	Fulfill all custodial duties as assigned by the Building Principal	Experience in custodial work preferred.	Sub Pay Schedule \$60 full day (8 hours) \$30 half day
System-Wide	Substitute CNP Workers	Perform all Child Nutrition related duties as assigned by the Lunchroom Manager.	Demonstrate aptitude for successful performance of CNP worker schedule.	Sub Pay Schedule \$60 full day (7 hours) \$30 half (3.5 hours)

System-Wide	Substitute Bus Drivers	Transport students to and from school and perform all duties assigned by the Transportation Supervisor.	Proper CDL for public school transportation with a School Bus Endorsement Certificate issued by the ALSDE.	Sub Pay Schedule \$50 full route \$25 half route Extracurricular Trips \$9.00 per hour
System-Wide	Substitute Nurses	Assist administrators and teachers in carrying out the school health program. Serve as education and medical resource person for Teachers and Principals. Administer first aid in accordance with established first aid procedures. Make recommendations to Principal on health needs of individual students. Assist with all other duties as deemed necessary.	Alabama valid LPN License Alabama valid RN License.	Sub Pay Schedule \$100 per day extracurricular activities \$25 per hour
System-Wide	Substitute Teachers You must first submit a resume. If accepted, you will be notified by the Central Office to complete an application package.	Carry out lesson plans as prepared by the regular classroom teacher. Maintain a classroom environment conducive to effective learning within the limits of the resources provided by the district. Take all necessary and reasonable precautions to protect students, equipment, materials and facilities. Establish and maintain cooperative relations with students, parents and school personnel.	High School diploma Alabama Substitute Teacher license Certified Alabama Teaching Certificate (current).	4-year degree BS minimum with local training \$70 per day 4-year degree BS minimum without local training \$65 per day No 4-year degree with local training \$65 per day No 4-year degree without local training \$60 per day

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